

GROUND RULES
Teller/Park Early Childhood Council
(Updated 2/19/09)

- 1.) Meeting location needs telephone or cell service for those who may need to be available for a crisis.
- 2.) Need to have space that allows for council members to call in if they can not be present in person.
- 3.) Only one person speaking at a time.
- 4.) Group can agree to disagree.
- 5.) Consensus based decision making. (Group needs information ahead of time to make informed decisions.)
- 6.) If consensus can not be reached within 2 minutes then we vote to either table or majority rules.
- 7.) Transparency in actions.
 - Full disclosure of actions taken by council members or committees
 - Clear information about rules
- 8.) Group members are responsible for asking questions if things are not clear.
- 9.) Meetings will start and end on time.
- 10.) Chairperson will stick to the agenda.
- 11.) Ground Rules will be reviewed at every meeting and may be updated as needed.
- 12.) When someone starts speaking, please start with your name.
- 13.) When phone conferencing into a meeting please indicate to the group when you are leaving.
- 14.) Turn cell phones off or to vibrate during meetings.